

HOW TO PRE-REGISTER FOR ONSITE SUNDAY WORSHIP SERVICE

To follow the church reopening limited capacity guideline as mandated by the government, brothers and sisters who plan to attend onsite worship are required to pre-register.

Method 1: *Register via Church Center App (if you already download this App on your phone):*

- 1) Log on Church Center App on your mobile phone
- 2) Click “Events” (at the bottom right)
- 3) Select the Event that you want to pre-register, follow **STEPS** below

If you haven't downloaded the Church Center App on your mobile phone, please follow the following instruction:

- a) Search “Church Center App” on Google Playstore (Android phone) or App Store (Apple phone), then download it.
- b) Open Church Center App on your phone
- c) Click “Get started”
- d) Click “Use my location”
- e) Scroll down & find “Scarborough Chinese Baptist Church”
- f) Click “This is my church”
- g) Click “Next”
- h) Enter your mobile number to log in
- i) Select your name if you already have a profile
 - i. If not, enter your email address, then click “Next”
- j) Enter the six-digit code that was sent to you & click “Next”
- k) Enter your FIRST & LAST name (for first time login), click “Let’s go!”

We highly recommend you install the Church Center App as this will streamline your weekly Pre-Registration (before Sunday) and Check-In procedure (on Sunday).

Method 2: Register via an Event link:

<https://scbcevents.churchcenter.com/registrations/events>

1) Select the Event that you want to pre-register, follow **STEPS** below

Method 3: Scan this QR code:



1) Select the Event that you want to pre-register, follow **STEPS** below

Method 4: Call 647-947-9308 for assistance during church office hours (Monday - Friday, 9:30am - 5:30pm; closed on every Friday 12:00 noon.)

STEPS:

- 1) Click “Register” (If you haven’t logged in, it will be prompted to enter your mobile number &/or email address. The six-digit code will be sent to you to log in.)
- 2) Select who will attend & which Worship Service to attend from the dropdown list
 - i. If applicable, select “+ Add someone else” if register someone not on the list
- 3) Click “Next: Details”
 - i. Verify or enter your personal information. Phone number is mandatory
 - ii. Read the statement
 - iii. Continue to the next household member, if applicable
- 4) Click “Next: Review”
- 5) Click “Complete registration”. Done!

Registration confirmation will be sent to your email.